| Non-Traditional Financing Programs | Turnaround Consulting |
|---|---|
| Mergers & Acquisitions | Financial Management Services |

## PPP Loan Application:

## • *Sole Proprietors • Independent Contractors,*
## •*Self-employed • Single-member LLCs*

## Required Documents:

| If you *DO* have employees |
|---|
| • Color copy of 2 government issued IDs (front and back)<br>• 2019 / 2020 1040 Schedule C* and documentation to substantiate Line 1 revenue, including:<br>    o 1099-MISC for Independent Contractors *or* 2019/2020 invoices *or* bank statements<br>• 2019 / 2020 IRS Form W-3<br>• 2019 / 2020 IRS Form 940<br>• W-2s for any employees earning more than $100,000<br>• Payroll summary report covering 2/15/2020<br>• Last 6 months of bank statements |
| **If you *DO NOT* have employees** |
| • Color copy of 2 government issued IDs (front and back)<br>• 2019 / 2020 1040 Schedule C* and documentation to substantiate Line 1 revenue, including:<br>    o 1099-MISC for Independent Contractors *or* 2019/2020 invoices *or* bank statements<br>• Last 6 months of bank statements<br>• February 2020 bank statement(s) |

*\*Please Note: PPP loan applications cannot be processed without the **2019 or 2020** 1040 Schedule C. Previous years are not accepted. Your 2020 tax return does not need to be filed for a 1040 Schedule C to be prepared. You or your tax preparer can complete this form as a stand-alone document.*

## Required Information:

| | | |
|---|---|---|
| • Business Name (if applicable)<br>• Legal Name<br>• Business Phone Number<br>• Number of Employees as of 2/15/2020 | • Business Start Date<br>• Citizenship Status<br>• Social Security Number<br>• Job Title<br>• Business Address<br>• Home Address<br>• NAICS Code (6-digit) ** | • Date of Birth<br>• Personal Phone Number<br>• Ownership Percentage of Business<br>• PPP First Draw SBA Loan Number (If applicable)<br>• Organizational Documents (for single member LLCs) |

*\*\*Please Note: NAICS is a classification system used for collecting, analyzing and publishing statistical data. It is self-assigned, meaning an individual or business selects their own code that best depicts their primary business activity. Click here to determine your NAICS code for the application.*